

BULLETIN EMPLOI

Novembre 2012

PROCEDURE DE DEPOT DE CANDIDATURE

- Envoyer votre CV par mail à emploi@esa.edu.lb en précisant dans le sujet de votre message votre nom et la référence du poste souhaité.
Exemple : Candidature Youssef CHEHAB - réf 12BE-1112
- Une lettre de motivation est vivement recommandée.

Dépôt des candidatures avant le 29 novembre dernier délai

21 novembre 2012



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EMPLOIS PROPOSES AU LIBAN

01. CAPITAL BANKING SOLUTIONS

Position

➤ BUSINESS DEVELOPMENT MANAGER - RÉF. 12BE-1101A
Location: Hazmieh

Company overview : Capital Banking Solutions is a leading provider of end-to-end, integrated banking software for businesses across Europe, Africa, the Middle East and the Americas. The company offers a suite of integrated and modular products for retail, corporate and private banks, as well as financial institutions.

At CBS we provide an unmatched career growth where learning and sharing knowledge is part of our every day work.

When it comes to technology, our products are using some of the most cutting edge technologies out there. If you are a passionate for mobile development, Business Process and SOA, Java or .NET, we guarantee that you will find at CBS a challenge to meet and an opportunity to excel.

As per the business side of it, our focus on banking and our reach to a variety of types of Financial Institutions is a great platform to grow in different areas related to finance, risk and compliance, capital market, private banking and trade finance.

CBS Global Presence :Lebanon, Paris, Monaco, Dubai, New York, Miami.

Mission

Building a brand visibility and maintaining an effective sales channels :

- Assuring the company's business development in the Middle East Market by actively building the sales forecast.
- Promoting the portfolio of products and services of the company through seminars, direct sales meeting and solution demos.
- Negotiating and closing business proposal
- Managing Sales channel through our global and local partners
- Coordinating with the Pre-sales consultants for solution demo
- Preparing business case studies and specifying market requirements for current and future products

Profil recherché / Requirements

- MBA or BS Degree in banking or information technology
- More than 8 years of experience in selling and promoting banking solution in the Middle East Area
- English – Arabic – French is a plus
- Knowledge of Microsoft office product
- Well exposed to project management (PMP, Prince II, MS Project)
- Communications skills
- Strong presentation skills
- Strong Sales Technique Skills
- Highly motivated and driven person recognized for innovation and initiative
- Well exposed to Banking and Financial industry



Position

☞ BANKING CONSULTANT - RETAIL - RÉF. 12BE-1101B
Location: Hazmieh

Mission

Responsible for documenting and modeling the customer's business requirements, executing test plans, and conducting functional training :

- Participates in the analysis and design of customer's business requirements.
- Participates in modeling the business processes and requirements as per the industry standard methodologies.
- Define, develop accurate and complete test plan
- Identifies, documents and reports banking products deficiencies
- Assists in enforcement of project deadlines and schedules.
- Conduct customer's training on the functionalities of the banking product.
- Prepare weekly progress report.

Profil recherché / Requirements

- Bachelor Degree in Banking & Finance or equivalent
- A minimum of 5 years of experience in Retail Banking
- Fluency in the English, French, and Arabic languages
- Computer Literate (Word, Excel, Powerpoint), basic Internet and client/server architecture, good knowledge in SQL and database design
- Retail Banking
- Exposed to the latest accounting practices (IAS, IFRS...).

Position

☞ BANKING CONSULTANT-TRADE FINANCE - RÉF. 12BE-1101C
Location: Hazmieh

Mission

Responsible for documenting and modeling the customer's business requirements, executing test plans, and conducting functional training :

- Participates in the analysis and design of customer's business requirements.
- Participates in modeling the business processes and requirements as per the industry standard methodologies.
- Define, develop accurate and complete test plan
- Identifies, documents and reports banking products deficiencies
- Assists in enforcement of project deadlines and schedules.
- Conduct customer's training on the functionalities of the banking product.
- Prepare weekly progress report.



Profil recherché / Requirements

- Bachelor Degree in Banking & Finance or equivalent
 - A minimum of 5 years of experience in Trade Finance
 - Fluency in the English, French, and Arabic languages
 - Computer Literate (Word, Excel, Powerpoint), basic Internet and client/server architecture, knowledge of SQL and database design
 - Trade Finance
 - Exposed to the latest accounting practices (IAS, IFRS...).
-

Position

☞ BANKING CONSULTANT - RÉF. 12BE-1101D
Location: Hazmieh

Mission

Responsible for documenting and modeling the customer's business requirements, executing test plans, and conducting functional training :

- Participates in the analysis and design of customer's business requirements.
- Participates in modeling the business processes and requirements as per the industry standard methodologies.
- Define, develop accurate and complete test plan
- Identifies, documents and reports banking products deficiencies
- Assists in enforcement of project deadlines and schedules.
- Conduct customer's training on the functionalities of the banking product.
- Prepare weekly progress report.

Profil recherché / Requirements

- Bachelor Degree in Banking & Finance or equivalent
 - Minimum 2 to 5 years of experience in Banking Accounting & Regulatory Reports
 - Fluency in the English, French, and Arabic languages.
 - Computer Literate (Word, Excel, Powerpoint), basic Internet and client/server architecture, knowledge of SQL and database design
 - Knowledge of Banking accounting practices and Regulatory reports.
 - Exposed to the latest accounting practices (IAS, IFRS...).
-



Position

☞ BANKING CONSULTANT- CAPITAL MARKETS - RÉF. 12BE-1101E
Location: Hazmieh

Mission

Responsible for documenting and modeling the customer's business requirements, executing test plans, and conducting functional training :

- Participates in the analysis and design of customer's business requirements.
- Participates in modeling the business processes and requirements as per the industry standard methodologies.
- Define, develop accurate and complete test plan
- Identifies, documents and reports banking products deficiencies
- Assists in enforcement of project deadlines and schedules.
- Conduct customer's training on the functionalities of the banking product.
- Prepare weekly progress report.

Profil recherché / Requirements

- Bachelor Degree in Banking & Finance or equivalent
- Minimum 3 to 5 years of experience in Capital Markets
- Fluency in the English, French, and Arabic languages
- Computer Literate (Word, Excel, and PowerPoint), basic Internet and client/server architecture, knowledge of SQL and database design.
- Capital markets and derivatives
- Exposed to the latest accounting practices (IAS, IFRS...)

02. GEORGES KHOURY & CO

Position

☞ GROUP FINANCE MANAGER - RÉF. 12BE-1102

Mission

The main purpose of this position is to plan, direct and control the financial and accounting functions according to legislation, policies and procedures and generally accepted accounting principles. The position holder is expected as well to provide financial advice, direction and leadership by defining, organizing, implementing, and monitoring the Group's financial functions:

- Group accounting policies and procedures (managing accounting systems and maintaining full and accurate accounting records, setting policies and procedures for the proper functioning of the department and the efficient use of its personnel, creating policies manuals, ensuring compliance with regulatory, existing and new policies and procedures, constantly propose improvements to the workflow, ensuring adaptation to business needs)
- Managing ERP (systems/modules) consistency and deliverables
- Cash management procedures and policies (including financial borrowings)



- Group budgeting and reporting policies (define Group Budgeting and Reporting structure, following up on budget utilization, analyzing monthly department budgeting and accounting reports for the purpose of maintaining expenditure controls)
- Group financial controlling (determine financial controlling approach within the Group, derive financial and performance based KPI reporting, adapt workflow for following-up on KPI reviews and action plans)
- Group Internal Controls (introduce internal auditing policies and procedures)

Profil recherché / Requirements

- MBA in Finance from a reputable university – CPA/CFA is a plus,
- Six to eight years of experience in the field,
- Reliable, good communication skills,
- Achievement orientation,
- Attention to details and high level of accuracy,
- Organized,
- Timely in delivering of results,
- Capable to work under stress.

03. CEDARCOM

Position

☞ CHIEF OPERATIONS OFFICER - RÉF. 12BE-1103A

Mission

The COO shall be responsible for leading the operations of the Group in its strategic path commensurate with the CEO's vision and objectives (short, medium and long term) whilst streamlining all efforts of all teams directed towards the success of the Group and its stakeholders.

General Management :

- The COO shall oversee the organization of the Group and the Group Companies, implement plans for the Group and the Group Companies and manage the Group's and the Group Companies' financial and physical resources

Decision Making :

- The COO shall formulate policies and present recommendations to the CEO, guide the staff's course of action and provide recommendations of appropriate mergers and acquisitions

Leadership :

- The COO shall advise the CEO on key issues, advocate and promote the Group's vision and mission, cultivate target oriented environment and motivate the employees in the Group

Politics and Programs :

- The COO shall formulate and execute major policies, programs and objectives in order to promote and ensure the continuing success and growth of the Group and the Group Companies



Strategic and Tactical Growth :

- The COO shall execute the strategic and tactical operational growth plans for the Group and the Group Companies, with particular emphasis on continued expansion into new products and markets dealing with paid support group programs

Envisioning / Communication :

- The COO shall ensure that the staff and CEO have sufficient and up-to-date information, shall evaluate the viability of change opportunities, interface between Board of Directors and employees, interface between the Group and the community, translate corporate vision in action plans, fully communicate and articulate the corporate vision to persons within the firm and to those persons outside the firm

Profit Objectives :

- The COO shall achieve maximum efficiency and profit objectives through the efforts of a strong management team

Corporate Culture :

- The COO shall foster an achievement and performance-oriented culture based on continuous learning principles where employees are motivated and rewarded for both individual and team contributions based on performance appraisals

Balanced Score Card :

- The COO shall implement the balanced score card within the Group

Program, Product and Service Delivery :

- The COO shall oversee the design, marketing, promotion, delivery and quality of the programs, products and services related to small group seminars

Financial, Tax, Risk and Facilities Management :

- The COO shall recommend a yearly budget for the CEO's approval and shall prudently manage the Group's resources within those budget guidelines according to the Law

Human Resources Management :

- The COO shall manage the human resources of the Group in accordance with authorized personnel policies and procedures that fully conform to the Law and shall develop the management of the personnel and implement effective succession plans

Community and Public Relations :

- The COO shall ensure that the Group and its business, programs, products and services are consistently presented in strong, positive image to relevant stakeholders. The COO shall equally establish and maintain strong relationships with profit and non-profit corporate entities necessary for ensuring the Group's and the Group Companies' continued growth

Fundraising and Loans :

- The COO shall oversee fundraising planning and implementation as well as loan structuring for the Group's and the Group Companies' growth programs requiring fundraising, including identifying resource requirements, researching funding sources, establishing strategies to approach fundraisers, submitting proposals and administrating fundraising records and documentation where appropriate



Suppliers and Clients ISPs :

- The COO shall build and maintain excellent relationships with the Group's suppliers and clients while maintaining high customer satisfaction levels

Management Information System (MIS) :

- The COO shall ensure the implementation of the appropriate MIS systems that are aligned with the Group's products and services whilst taking into consideration the future growth plans of the new products and services to be introduced and aligned with the Group's internal procedures and policies relating to the call center trouble ticketing, CRM, Disaster Discovery and other internal software systems.

Financial Management :

- The COO shall plan, develop, organize, direct and evaluate the Group's and the Group Companies' fiscal function and performance.
- Develop credibility for the finance group by providing timely and accurate analysis of budgets, financial reports and financial trends in order to assist the Board and other senior executives in performing their responsibilities.
- Enhance and /or develop, implement and enforce policies and procedures of the Group and the Group Companies by way of systems that will improve the overall operation and effectiveness of the Group and the Group Companies.
- Establish credibility throughout the Group and with the Board as an effective developer of solutions to business challenges.
- Provide technical financial advice and guidance to others within the financial discipline.
- Provide continual improvement of the budgeting process through education of department executives on the financial issues impacting their budgets.
- Provide strategic financial input and leadership on decision-making issues affecting the organization i.e. evaluation of potential alliances, acquisitions and / or mergers, pension funds and investments.
- Optimize the handling of bank relationships and initiate appropriate strategies to enhance the Group's cash position.
- Develop a reliable cash flow projection process and report mechanism which includes minimum cash threshold to meet operating needs.
- Act as a financial advisor on any contract into which the Group may enter.
- Evaluate the finance division structure and team and plan for continual improvement of the efficiency and effectiveness of the Group and the Group Companies.
- Comply with all Group's rules and procedures and ensure the implementation and control of revenue assurance policy in the Group.

Evaluation :

- The COO shall evaluate the productivity of all Group departments, the financial status of the Group, the sales of the Group, the performance of the Group's employees etc.

Reporting

- The COO shall report to the CEO and inform the CEO of all major decisions regarding operations, sales and investment strategies. All managers and executives of the Group and the Group Companies shall report to the COO. The monthly reporting that is required to be issued by the COO to the Chairman of the Board include but is not limited to the list below, and may be changed from time to time upon written request instructions of the Chairman:
- Executive report on the Group's and the Group Companies' general status, which includes sections on technical, HR, sales & CRM, MoT/TRA, etc.
- Dashboard KPI report.



- Balance sheet, profit and loss, cash flow statements of the Group and the Group Companies, including consolidated statements.
- Comparative report of month to month, quarter to quarter and year to year.
- Project based report.

Profil recherché / Requirements

- A Bachelor Degree, an MBA is a plus
- Some years of related experience
- Native Arabic and English
- Ability to choose the right mathematical methods or formulas to solve a problem
- Work conditions: mainly in an office

Position

☞ COMMERCIAL MANAGER - RÉF. 12BE-1103B

Mission

Plan, implement, and manage the sales and marketing activities in order to meet company targets for growth and profitability.

Sales Duties

- Recruit, manage, train and motivate Sales Dept. staff according to company procedures, policy and employment law
- Plan and manage sales and marketing resources according to agreed budgets and business objectives
- Plan and implement marketing strategy, including, market segregation, PR, and Promotions
- Monitor customer preferences to determine focus of sales efforts
- Plan and implement sales and customer retention and development plans
- Manage relevant reporting of management and financial information for the sales and marketing departments
- Maintain and promote positive relationship with major accounts
- Resolve customer complaints regarding sales and offered services

Other

- Lead and motivate sales force to achieve set objectives and to advance in career within the company.
- Achieve Yearly Sales Targets set for the Sales Dept.
- Maintain 100% client retention and satisfaction.
- Maintain updated and correct information within CRM database.
- Report clearly on all abnormalities in service rendered by the Technical Dept.
- Maintain continuous growth in terms of revenue and number of clients.



Profil recherché / Requirements

- BS in Computer Sciences, Business Administration, Marketing, MIS or CCE. MBA is a Plus
- 2-3 years of experience in Sales Management position in IT and/Or Telecommunication industry
- Native Arabic and English
- Strong interpersonal and communication skills.
- Strong organizational skills and detail oriented.
- Strong Sales Management skill.
- Ability to foster a cooperative work environment.
- Ability to coordinate and organize meetings and/or special events.
- Ability to supervise and train employees, to include organizing, prioritizing, and scheduling work assignments.
- Ability to make evaluative judgments.
- Ability to negotiate and manage contractual arrangements.
- Ability to investigate and analyze information and to draw conclusions.
- Ability to analyze and solve problems.
- Ability to plan, to organize, and to implement a range of sales promotion programs and/or events.
- Ability to develop, to plan, and to implement short- and long-range goals

Position

☞ INTERNAL AUDITOR - RÉF. 12BE-1103C

Mission

- Conduct internal audit activities, focusing primarily on financial and operational audits.
- Execute the annual audit plan and performs duties necessary to achieve the internal audit objectives and scope.
- Review the reliability and integrity of financial and compliance information.
- Assist in fraud investigations and any type of loss. Investigates and recommends action to be taken when there are weaknesses in internal controls, compliance or accuracy of information.
- Evaluate the internal control issues of departments.
- Monitor and control all reports generated by the Company's reporting system to ensure operations are performed adequately and carry out investigations when necessary.
- Structure the internal control system and the flow of documents between departments on a daily basis.
- Audit the Trial Balance to make sure it matches the closing reports.
- Audit the transitory accounts, the petty cash, cash and the bank balances.
- Audit the segregation of duties with conflict existing in jobs done by the same accountant.
- Audit checks returned, checks under collection, and checks in safe box.
- Coordinate monthly Audit and ensure financial records are accurate as reported in Monthly Closing Reports.
- Report Budget Variation of actual results of P&L, BS and Cash Flows vs. Budgets.
- Prepare the internal auditing system according to the goals and activities used in order to confirm the commitment of the executive departments to the rules and regulations of their fields.



- Ascertain that all expenses incurred and revenues earned by the Company are processed promptly in accordance with the terms and conditions of transactions and authorizations and that all other payments due by the Company are settled in due time.
- Ensure that all tax reports such VAT, income tax, R10, R5, R6..... & NSSF report are accurate and sent on timely manner

Profil recherché / Requirements

- A Bachelor's Degree in Accounting or Auditing. A Master's degree is preferred. CIA or CPA is a plus
- 3 to 5 years of experience of related work experience
- Native Arabic and English
- MS Office knowledge
- Very good communication and organizational skills
- Ability to work in a team and maintain good interpersonal relations
- Ability to work under pressure



EMPLOIS PROPOSES A L'ETRANGER

04. HOLDING COMPANY IN QATAR

Position

☞ CHIEF ACCOUNTANT - RÉF. 12BE-1104

Mission

PURCHASING MATTER

- To prepare LPO's.
- To verify stock of items requested for purchase.
- To verify the movement of stocks & frequency of items requested for purchase.
- Receipt and verification on SRV's from Stock Controller report on items received and verification of items ordered and invoiced.
- To make costing on materials/products received
- To closely coordinate with Director of Accounting Department with regard to the cost and price of the materials/product.
- To make follow-up and payment on supplier's invoice.

FINANCE / BANK MATTER

- Regularly monitor bank accounts balances & exchange rate.
- Opening letter of credit, issuing letter of guarantee, etc.
- To monitor the expiration of letter of credits, letter of guarantees, and controlling issuance and return of guarantee cheque when available from Clients/or Suppliers
- To make a follow-up on the financial issues of the projects i.e. invoicing, payment claims, recording payment received, etc.
- To make an evaluation on the financial aspects of each projects: cost of suppliers invoice, other costs, income, profit & loss analysis, etc. vs. cost estimates
- To prepare cash flow analysis every 6 months.
- To make a follow-up on bank issues with the dedicated bank officers.

FULL ACCOUNTING WORK

Profil recherché / Requirements

- Degree holder in Accountancy of Finance
 - Not less than 10 years work experience
 - With good analytical skill and very keen in details
 - With good English communication skills (oral & written)
 - Well versed in computer and MSOffice Application
-



05. HOLDING COMPANY IN NIGERIA

Position

- ☞ JUNIOR ACCOUNTANT - RÉF. 12BE-1105
Lebanese nationality

Mission

- To perform a routine accounting works such as receiving, verifying and accounting of purchase transactions, daily sales reports, petty cash vouchers and any other documents related to accounting.
- To make monthly and periodical bank, supplier and customer account reconciliations, inter divisional reconciliations, etc.
- Staff payroll preparation and payments, updating staff data as and when required, leave payments, processing of resignation/termination payment, etc.
- Supplier payment preparations on due dates and generation of periodical receivable report and to make follow-up for collection of receivables.
- To handle bank related matters such as processing and follow-ups bank guarantees, letter of credits and correspondence as well as liaison with bank officials.
- Preparation of annual audit and finalization of accounts. Liaison with auditors, etc

Profil recherché / Requirements

- Degree holder in Accountancy of Finance
- Not less than 5 years work experience as Accountant
- With good analytical skill
- With good English communication skills (oral & written)
- Well versed in computer and MSOffice Application

06. TELECOM COMPANY BASED IN WEST AFRICA

Position

- ☞ IT MANAGER - RÉF. 12BE-1106
Reporting to General Manager

Mission

Provides plans, policies, and processes required to develop and sustain a comprehensive, synergized information, communications, and technology enterprise in support of the organization's operational mission and its business processes.

- Develops and promulgates IT policies and oversees their implementation.
- Maintains an effective IT infrastructure and system designs and develops plans for disaster recovery.



- Develops and manages the research and development, technical assessment, and technical standards programs in alignment with organizational goals and direct the effective delivery of networks and processes.
- Advises on the technical aspects of solutions to problems, and promotes standardization and complimentary functionality across the organization. Defines, leads, or oversees projects to reconfigure IT architectures to more efficiently and effectively perform core missions and business process.
- Supervises a team of IT specialists, while working closely with management, external vendors and advisors.
- Performs other essential or marginal functions as assigned by the GM.

Profil recherché / Requirements

- CCE Degree or equivalent
- 5 years of relevant experience
- Previous experience in a telecom company is a plus
- English speaking is a must
- Computer literate both functional and technical.
- Skill in managing IT programs and projects at progressively responsible organizational levels.
- Cisco Networking / CCNA or higher
- Firewall / Switch / Routers Configuration
- Microsoft Server Administration / MCSE or higher
- Network Administration

The following are a plus:

- Database Administration (SQL, Oracle, etc.)
- Unix / Linux
- Web Development



PREMIER EMPLOI (JUNIOR)

07. CEDARCOM

Position

☞ CORPORATE SALES - RÉF. 12BE-1107A

Mission

Searching for potential customers to sell them the Company's products and services in order to fulfill their needs and maintain a professional relation with his/her existing customers to keep them and up sell them the Company's new products and services.

- Comply with Company's policies and procedures
- Pitching prospects
- Contact potential clients
- Gaining a clear understanding of customers' businesses, requirements and budget.
- Presenting appropriately to make a sale.
- Challenging any objections with a view to getting the customer to buy.
- Making accurate, rapid cost calculations, and providing customers with quotations.
- Negotiating the terms of an agreement and closing sales.
- Maintaining and developing relationships with existing customers in person.
- Make visits to potential and existing clients.
- Up sell and cross sell existing customers
- Aiming to meet or exceed sales targets
- Remain updated on product and services' knowledge
- Develop creative sales techniques
- Grow existing customers database
- Educate customers through detailed explanations and/or demonstrations
- Maintain up-to-date information on all customer interactions in the CRM database.
- Assist Internally Customer Care and project coordinator to satisfy customer needs.
- Provide info on competitors and Market activities
- **Help in collection in case of problems with his customers**

Profil recherché / Requirements

- Education: A Bachelor Degree in Business Administration or any other related field is needed. Technical knowledge is a plus
 - Experience: 2 years of related work experience
 - Languages: Native Arabic and English
-



Position

☞ MERCHANDISING BRANDING OFFICER - RÉF. 12BE-1107B

Mission

Ensure appropriate brand awareness by maintaining customer's needs satisfied in order to gain a larger market share.

Main Duties and Responsibilities

- Audit all MOBI point of sales: product display, brand awareness, and competition activity.
- Act as link between the Marketing department and the POS in order to maintain customer satisfaction.
- Provide the POS with the necessary branding material and make sure to remain in good condition.
- Prepare reports for each POS and updates it regularly on CRM, and inform the Marketing Coordinator and the Distribution Manager.
- Communicate effectively all changes in product, service and/or procedures in a timely manner.
- Gather market intelligence to support Marketing Coordinator in setting new product pricing and managing price on existing items.
- Report to Marketing Coordinator
- Evaluate the effectiveness of the marketing plan on site.

Market Research and Information

- Visit the POS daily and fill surveys.
- Prepare reports per POS and attach pictures for comparison reasons.
- Gather market information and evaluate it in order to be able to plan necessary measures and ensure market leadership
- Use CRM efficiently to maintain good and professional relations with the customers.
- Conduct and analyze market research to determine risk and marketability of potential products and product features. Supply information to appropriate personnel

Product, Direction, Competition

- Define the market needs and engender the product requirements necessary for the product development.
- Find ways to reach an agreement with customers and able to come up with a win-win relationship
- Attend social functions to promote strong business connections, and events whenever occurring.
- Assist the Marketing Coordinator in preparing the Branding materials: Fliers, Posters, light boxes, danglers.

Accountability

- Participate in creating a reputable image of Cedarcom in the market.
- Maintain the company and customers information confidential
- Preserve the company's interest in all aspects of its operations

Channel Sales & Relationships

- Advising non-users to adopt MOBI.
- Maintain direct relationships with POS through gaining their trust and being loyal to the company , and using CRM to strengthen the relations.
- Answer POS requests and demands without any delays

Key performance indicator

- Daily Reports for the POS along with attached photos
- Updates on the CRM



- Each POS sheet very well structured and maintained
- Good Relationship with customers
- A car with a driving license
- Mobile

Profil recherché / Requirements

- A Bachelor Degree in Business Administration or marketing
- 2+ years of successful experience in Sales and Marketing
- Experience related to branding , sales , and customer care (preferably in wireless , data and /or enterprise software applications)
- Native Arabic and English
- French is a plus.
- Good Knowledge in MS Office and CRM
- Presentable , and dynamic
- Exceptional interpersonal and communication skills
- Retain good negotiation skills
- Thorough Knowledge of the organization's products , services and application
- Maintain a professional dress code
- Must be motivated , driven , competitive team leader
- A "Do whatever it takes" attitude achieve success
- Show an exemplary work ethic
- Indoor (Office) and Outdoor (Client POPs)
- Working under pressure with a high level of responsibility
- Full availability to insure support in case of emergencies

STAGES

08. MIDDLE EAST VENTURE PARTNERS (MEVP)

∞ STAGE - RÉF. 12BE-1108



Middle East Venture Partners (MEVP)

Looking for a challenging internship? Join the adventure and apply to MEVP, a venture capital fund based in Beirut!

Founded in 2010, MEVP is one of the first Venture Capital funds in the region and is considered as one of the most active in the Arab world. We have already invested in 12 companies so far.

MEVP Portfolio Companies



With high growth broadband and Smartphone penetrations, the Middle East is becoming a fertile land for startups and entrepreneurs, which can ensure an internship in a very dynamic environment.

Profile: All interested in entrepreneurship, preference for tech savvy candidates with a finance background.

Date of start: a.s.a.p.

Tasks: Helping in building a business plan, building comps and sectorial researches.

The intern will be guided by a team with an international background (USA and France) and previous experiences in private equity and consulting.

Interested candidates should send their CV to info@mevp.com.